

# MONTHLY REPORT #11

OCTOBER 2016

**FEED THE FUTURE TANZANIA  
LAND TENURE ASSISTANCE (LTA)**

**CONTRACT NO: AID-OAA-I-12-00031  
TASK ORDER NO: AID-621-TO-16-00005**

November 14, 2016

This document was produced as part of the Feed the Future initiative for review by the United States Agency for International Development. It was prepared by DAI for Feed the Future Tanzania Land Tenure Assistance Activity, Contract No. AID-OAA-I-12-00031 Task Order No. AID-621-TO-16-00005



## **TABLE OF CONTENTS**

<b>Acronyms .....</b>	<b>ii</b>
<b>1. INTRODUCTION .....</b>	<b>1</b>
<b>2. STAFFING.....</b>	<b>1</b>
<b>2.1 Key Personnel.....</b>	<b>1</b>
<b>2.2 Field Staff .....</b>	<b>1</b>
<b>2.3 Subcontractors .....</b>	<b>2</b>
<b>3. PROGRAM AND MANAGEMENT .....</b>	<b>2</b>
<b>3.1 Stakeholder Meetings and Consultations .....</b>	<b>2</b>
<b>3.2 Milestone Documents and Reports .....</b>	<b>2</b>
<b>3.3 Key Project Issues .....</b>	<b>3</b>
<b>4. PLANS AND CALENDAR FOR NOVEMBER 2016.....</b>	<b>4</b>

## Acronyms

CCRO	Certificate Customary Rights of Occupancy
COR	Contract Officer's Representative
DAI	DAI Global LLC
FTF	Feed the Future
GOT	Government of Tanzania
LTA	Feed the Future Tanzania Land Tenure Assistance
M&E	Monitoring and Evaluation
SOW	Statement of Work
STTA	Short-Term Technical Assistance
USAID	United States Agency for International Development

## MONTHLY REPORT NO. 11 OCTOBER 2016

### I. INTRODUCTION

This monthly report covers project activities undertaken for the period from October 1-31, 2016. This report focuses on activities and constraints for this month of field activities in the first and second of the LTA villages.

Defining and refining operational procedures for adjudication, screening of claimants and dispute referral and resolution procedures has continued, while field work in the first two villages provides active learning opportunities for LTA and the DLO to review and refine procedures and the outreach/training materials that accompany them.

A key improvement for LTA as it differs from the MAST pilots is the introduction of the Objections and Corrections period. The first objections and corrections period was completed in Kinywang'anga.

A management meeting was held with the DLO on October 13 to discuss next steps for Kiponzelo, updates on public outreach and training materials, counterpart arrangements among DLO and LTA staff for various activities, and processing and printing of the Kinywang'anga CCROs.

The next monthly report will be submitted not later than December 15 and will cover the period November 1-30, 2016.

### 2. STAFFING

#### 2.1 Key Personnel

The Land Administration Specialist approved by USAID, Mr. Msigwa, will join the project full time on December 1. He provided 5 days of consulting on land administration and land law during the month. The Chief of Party continued to cover land administration and public outreach responsibilities with the assistance of the Field Manager and Public Outreach Specialist.

DAI provided the USAID COR and CO of Notification of Change of Key Personnel. COP Clive English will leave his position effective December 15. DAI will present a proposed replacement candidate in November.

#### 2.2 Field Staff

Updates on personnel are summarized as follows:

- GIS/DB Specialist – Hiring process completed and staff began work on October 31
- Monitoring and Evaluation Specialist – Interviews conducted and selection/hire to be completed in November

The Field Manager is continuing to oversee all field activities, data capture and quality control with District Land Office personnel. Field work completed in Kinywang'anga and

public outreach and training completed in the second village (Kiponzelo). Demarcation and adjudication will begin in November.

The public outreach specialist has completed 11 key topic modules which will be the basis for all outreach and training activities and messaging.

The new village team structures employed in Kinywan'ganga will be replicated in Kiponzelo. Six field personnel from this village will be deployed to assist in training in Kiponzelo and the initial supervision and QC of the demarcation and adjudication period.

The model of training trainers from villages and extending their skills and services to other villages remains the primary method to be used for scaling up.

### **2.3 Subcontractors**

- A local firm, InfoBridge was engaged to provide specialist GIS/database management review and recommendations for further training for LTA staff
- Land Equity International: nothing to report

## **3. PROGRAM AND MANAGEMENT**

### **3.1 Stakeholder Meetings and Consultations**

The COP and USAID COR met with the in-coming replacement Team Leader for the Land Tenure Support Program to review progress of both programs and possibilities for collaboration and information sharing.

### **3.2 Milestone Documents and Reports**

- Annual Report Draft submitted and comments received from COR
- Monitoring and evaluation indicators were revised for a final time by USAID. Indicator definitions, baselines, targets, PIRS and the M&E Plan were revised and will be submitted in November.
- Gender Plan finalized and accepted by COR
- Second draft of Annual Work Plan submitted.
- Donor Coordination Report remains due for submission.

### 3.3 Key Project Issues

The focus has remained on fieldwork and ensuring the initial outreach and messages at village level are appropriate and properly timed as well as screening and checking for procedural and data errors.

LTA tested a new GPS device called the Garmin GLO, which works easily in conjunction with the Android tablets to improve accuracy. Accuracy of 1 meter was achieved consistently, which is an exceptionally good result. These devices will be procured and implemented for demarcation in Kiponzelo.

Progress report Kinywang'anga:

- Implementation of objection and corrections period completed. This greatly improved data accuracy and reduced the need for data cleaning. During the period in Kinywang'anga, 784 of the total 845 parcels were reviewed.
- Seven minor disputes were resolved and those claims registered.
- LTA will continue to work to resolve issues of parcels mapped outside of the formal VLC boundary, or within a conflicting VLUP land use designation.
- Data will now be reviewed and cleaned by the GIS/DB Specialist. It is important to note that following the upgrades to MAST that will fix errors in mapping neighboring parcel boundaries, a large percentage of the need for data cleaning will be eliminated.

Progress report Kiponzelo:

- Public outreach and training sessions addressing land administration, the land use planning process, and the CCRO process were completed with the Village Council, Village Assembly, the first Hamlet, and the Women's Focus Group. Additional Hamlet meetings and the demarcation / adjudication process will continue in November.
- Public outreach and training sessions were completed for the Village Land Use Planning Committee. LTA, the DLO and the Village Land Use Planning Committee worked together to complete the fieldwork for the land use plan. A draft of the plan will be completed in November.

Progress report third village:

- The third village may be Usengelendete or Magunga. Initial meetings have been held in Usengelendete. Final decision will be made in November.

The following issues are being addressed:

- **MOU between LTA and the DLO:** Finalized and submitted to DLO for signature
- **Public Outreach and Training:** Content for a set of 10+ key topics is being finalized for review with the DLO in November
- **Procedures and Dataset Quality:** Outstanding procedural issues and improvements in the regularization of land, and those around MAST, have been resolved using Kinywan'ganga village as an example. These procedures have been reflected back into the public outreach and training materials, and in the scope of work for the MAST application developer (STTA).

- **MAST Development:** LTA’s GIS/Application Developer Alex Solovov was engaged for a 45 day STTA to begin implementing the identified improvements for MAST.
- **MAST Business Logic:** Complete.
- **Impact Evaluation:** The Impact Evaluation Team provided a list of 37 villages from which the control and treatment villages will be selected. LTA consulted with the DLO and will provide final concurrence with the list upon the return of the COP from annual leave in early December.
- **LTA Budget Realignment:** Pending USAID approval.

#### 4. PLANS AND CALENDAR FOR NOVEMBER 2016

Activities shown in **Table I** are expected to take place for the month of November 2016. The key priority for the next month will be the finalization, review and approval of the package of public outreach and training modules, continuation of fieldwork in Kiponzelo, progress on the MAST improvements, and preparations and inception of CCRO printing for Kinywang’anga by DLO.

**Table I: Plans and Calendar for November, 2016**

<b>Planned Activity</b>	<b>Location</b>	<b>Expected Dates</b>
MAST software development	Off site remotely	Nov 1-30 (and continue to December)
Submission of Annual Report including indicator results for FY16	Iringa/Dar	November 1
Participation in Land Use Dialog (co-chaired by National Land Use Planning Commission and SAGCOT)	Iringa	November 3
Management Meeting LTA-DLO	Iringa LTA	November 4
Kiponzelo training of para-surveyors and adjudicators	Kiponzelo	November 14-18
Kiponzelo demarcation and adjudication	Kiponzelo	November 19-30 (and continue to December)
Finalization of land use plan for Kiponzelo	Iringa DLO	November 15
Submission of final draft M&E Plan, baselines/targets, and PIRS	Iringa/Dar	November 8
LTA-DLO Workshop – Public Outreach and Training Materials	Iringa	November 9-10
Submission of Donor Coordination Report	Iringa/Dar	November 10