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PROPERTY RIGHTS PROGRAM (PRP)

FY2014

QUARTERLY REPORT NO. 1
(MAY 1–JULY 31, 2014)



AUGUST 2014

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DISCLAIMER

The author's views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

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LIST OF ACRONYMS

APM	Advanced Participation Methods
CDCS	Country Development Cooperation Strategy
CLE	Contract Law Enforcement
COP	Chief of Party
CRP/K	Civil Rights Program in Kosovo
CSO	Civil Society Organization
ECLO	European Commission Liaison Office Support to Civil Code and Property Rights Project
EU	European Commission
DCOP	Deputy Chief of Party
DO	Development Objective
ePORT	Electronic Program Observation, Reporting, and Tracking
EROL	Effective Rule of Law Program
EULEX	European Union Rule of Law Mission in Kosovo
FACTS	Foreign Assistance Tracking and Coordination System
G2G	Government to Government
GIZ	<i>Gesellschaft für Internationale Zusammenarbeit</i>
GOK	Government of Kosovo
ILC	Inter-ministerial Land Committee
IIM	Institutional Integrity Model™
IQC	Indefinite Quantity Contract
IR	Intermediate Result
JSP	Judicial Strengthening Project
KAP	Knowledge, Attitudes, Practices
KCA	Kosovo Cadastral Agency
KCLIS	Kosovo Cadastre Land Information System
KJC	Kosovo Judicial Council

KJI	Kosovo Judicial Institute
KPA	Kosovo Property Agency
LDT	Legislative Drafting Team
LTPR	Land Tenure and Property Rights
M&E	Monitoring and Evaluation
MAFRD	Ministry of Agriculture, Forestry, and Rural Development
MCO	Municipal Cadastral Office
MLGA	Ministry of Local Government Administration
MOF	Ministry of Finance
MOI	Ministry of Interior
MOJ	Ministry of Justice
MOU	Memorandum of Understanding
MPMS	Municipal Performance Measurement System
NCDA	Norwegian Cooperation Development Agency
NPRC	National Property Rights Coordinator
OCBT	Organizational Capacity Building Tool
OSCE	Organization for Security and Co-operation in Europe
OSR	Own Source Revenue
PACT	Program Action Plan™
PMP	Performance Management Plan
PRP	Property Rights Program
RECAP	Real Estate Cadastre and Registration Project
RFA	Request for Assistance
RFTOP	Request for Task Order Proposals
SDC	Swiss Agency for Development and Cooperation
STTA	Short-Term Technical Assistance
STARR	Strengthening Tenure and Resource Rights
SWG	Property Rights Working Group (Sector Working Group)
TOT	Training of Trainer

TWG	Thematic Working Group
UNDP	United Nations Development Program
UNMIK	United Nations Interim Administration Mission in Kosovo
USAID	United States Agency for International Development

INTRODUCTION AND BACKGROUND

USAID's Property Rights Program (PRP) is a four-year activity that aims to address the property rights challenges and to develop a plan for the stabilization of the property rights regime in Kosovo. The program will work in partnership with the Government of Kosovo, selected municipalities and other relevant local and international stakeholders. USAID has allocated \$8.5 million for the implementation of the Property Rights Program.

The PRP supports the following objectives:

- Objective 1: Better Coordination and Policy Priorities,
- Objective 2: Improved Court Procedures Related to Property Claims,
- Objective 3: Enhance Women's Rights to Use Property in Practice,
- Objective 4: Improved Communication, Access to Information and Understanding of Property Rights.

The PRP will support the Ministry of Justice (MOJ) to own and direct the property reform process and coordinate the European Commission (EU) and other donors' support to the MOJ with technical inputs from line ministries and agencies to rationalize reform efforts and maximize development impacts. PRP has a mandate to improve court procedures related to property claims, with emphasis on improving court practices to remove constraints to women inheriting property in practice. The PRP's activities with the courts will inform EU assistance to the MOJ to draft implementation oriented property legislation. PRP results under Objectives 1 and 2 support improved legal regimes and stronger implementation and improved court performance that contributes to achieving USAID/Kosovo's Country Development Cooperation Strategy Development (CDCS) Objective 1 "Improved Rule of Law and Governance that Meet's Citizens' Needs." Improved legislation and court procedures also support creation of an Improved Economic Governance and Business Environment under the CDCS Development Objective 2 "Increased Investment and Private Sector Employment."

The PRP supports USAID Forward implementation and Local Solutions by building sustainable organizational and technical capacity of Kosovo Civil Society Organizations (CSOs) and municipal governments to manage and administer USAID direct awards through grants and Government to Government (G2G) agreements under Objectives 3 and 4, respectively. Under Objective 3, CSOs will develop and implement public information and advocacy campaigns to inform women and men about women's rights to property and change attitudes and behaviors about women's rights to inherit property. Under Objective 4, municipal capacity will be built to improve delivery of property related services enabling citizens to more efficiently transact their rights to property.

1.0 EXECUTIVE SUMMARY

SUMMARY OF RESULTS FOR THE REPORTING PERIOD AND KEY ACHIEVEMENTS

OBJECTIVE 1: BETTER COORDINATION AND POLICY PRIORITIES

The PRP submitted a draft annual work plan and started to organize activities.

Members of the PRP met with a broad range of partners that will be necessary collaborators to insure the success of the program and proper coordination among donors and line ministries and agencies regarding a property rights reform agenda.

The PRP met twice with the Team Leader of the European Commission Liaison Office Support to Civil Code and Property Rights Project (ECLO) project to refine areas of cooperation and reduce the agreement to writing. The projects agreed that the ECLO project will lead in identifying challenges with substantive property law (both primary and secondary), developing a Property Law Action Plan. The PRP will concentrate on coordination among donors and line ministries and agencies of the Government of Kosovo (GOK). The PRP will also assist ECLO in the compilation of applicable legislation in the property sector. The PRP will also focus on laws/issues which affect the rights of women and/or minority communities.

In addition to meeting representatives of donor projects, the PRP organized meetings with the National Property Rights Coordinator (NPRC), the Director of the Kosovo Judicial Council (KJC), the CEO of the Kosovo Cadastre Agency, and the Director of the Department for European Integration and Policy Coordination of the Ministry of Justice, and with the General Secretary of Ministry of Justice to discuss both donor coordination and coordination among line ministries and agencies of GOK.

With agreement of the ECLO project the PRP began identifying the laws directly or indirectly related to property rights adopted by Assembly of Kosovo between 2002 and 2014 and any amendments to these laws. The list states the name of the law, when it was adopted by the Assembly, and amended, if applicable, the purpose of the law, and what, if any, reform actions would be appropriate.

The PRP also began gathering terms of reference from the international stakeholders that will be used to map out the activities of each donor.

OBJECTIVE 2: IMPROVED COURT PROCEDURES RELATED TO PROPERTY CLAIMS

PRP staff introduced the project to the Chair and Secretariat Director of the Kosovo Judicial Council. The Judicial Reform Specialist also met twice with the Administrator and Statistics Officer of the Court of Appeals to discuss and receive preliminary statistical data related to property rights disputes pending before the Court of Appeals.

The PRP obtained agreement from the USAID Effective Rule of Law Program that it will share its

database regarding court backlogs, and other data that would be useful for the PRP to analyze to determine bottlenecks in the court administration and adjudication of claims to property rights.

OBJECTIVE 3: ENHANCE WOMEN'S RIGHTS TO USE PROPERTY IN PRACTICE

The mortgaging issue will be a concern of the PRP regarding women's access to credit by using property as collateral. The PRP will conduct follow up meetings to discern lenders' opinions on this issue, and devise a program to develop material to inform women regarding this issue.

The Gender and Property Rights Specialist and the Judicial Reform Specialist met the Agency for Gender Equality at the Prime Minister's Office that is interested with the PRP assisting with legislative development in the area of women's property rights.

OBJECTIVE 4: IMPROVED COMMUNICATION, ACCESS TO INFORMATION AND UNDERSTANDING OF PROPERTY RIGHTS

The PRP Chief of Party (COP) and Objective 4 Team Leader attended a coordination meeting between Gesellschaft fur Internationale Zusammenarbeit (GIZ) and Municipal Cadastral Offices (MCOs) from Gracanica, Fushe Kosovo and Lipija. The issue discussed had to do with claims that were adjudicated by the courts prior to 1999, which now cannot be registered without approval by the Kosovo Privatization Agency.

The same issue was under discussion at a roundtable sponsored by the Organization for Security and Co-operation in Europe (OSCE) in the municipality of Gracanica on July 25, 2014.

2.0 PROJECT ACTIVITIES

2.1 MANAGEMENT AND ADMINISTRATIVE ISSUES

The PRP was awarded to Tetra Tech ARD on May 8, 2014 and the company immediately started implementing a three phased start up plan. Phase 1 was implemented by the Project Manager (PM) and Tetra Tech Startup Specialist. This phase included complying with the Kosovo registration laws, setting up bank accounts, procuring office space and identifying housing options for PRP expatriate staff, establishing filing systems and document management guidelines, standard operating procedures, and inventory control. Local Objective leads were mobilized.

The project Senior Technical Advisor/Manager began Phase II in country by meeting with the USAID COR and the EU to ensure effective coordination between USAID and the EU property reform projects and define the modalities for coordination of activities between projects in preparation of development of the first annual Work Plan and Project Management Plan. The COP, Justin T. Holl, Jr., mobilized on June 23, 2014 and assisted in developing the initial drafts of the first annual Work Plan and the Project Management Plan.

2.2 OBJECTIVE 1: BETTER COORDINATION AND POLICY PRIORITIES

2.2.1 DONOR AND LINE MINISTRY COORDINATION

The PRP main technical activities during the program's first quarter focused on two key areas: engaging with local private and public sector partners and developing the program's annual work plan. In order to develop the annual work plan and start to organize activities, the PRP met with a broad range of partners that will be necessary collaborators to insure the success of the program.

A key activity of Objective 1 commenced with an organizational meeting, including USAID and the EC, with the ECLO project. This meeting was the first in a series to develop a realistic coordination plan to work with the Ministry of Justice (MOJ) on legislative development over the next two years to develop a legislative framework for improving property rights in Kosovo. Coordination between ECLO and the PRP is a primary objective of both projects and the Rule of Law Task Manager/Cooperation Section of the EC stated that cooperation is essential for the success of the ECLO project.

The PRP COP and the Policy Development Specialist met twice with the Team Leader of the ECLO project, Dr. Victor Chimienti, and the Property Law Expert, Judge Godwin Muscat Azzopardi to refine areas of cooperation and reduce the agreement to writing. The projects agreed that the ECLO project will lead in identifying challenges with substantive property law (both primary and secondary), developing a Property Law Action Plan for reforming the property sector (in addition to reforming private property law within the Civil Code), as well as drafting/amending some property related legislation. The PRP will concentrate on coordination among donors and line ministries and agencies of the GOK. The PRP will also assist ECLO in the compilation of applicable legislation in the property sector. The PRP will focus on laws/issues which affect the rights of women and/or minority communities. The PRP will also assist ECLO in the identification of gaps and shortcomings of the legal framework on property rights by

focusing on its implementation from a judicial perspective. The two projects have agreed to meet at least monthly and more often, if necessary, in the course of project implementation. The agreement will be modified going forward as necessary to meet the obligations and planning of both projects.

Through discussions with the ECLO Project it was determined that close cooperation will be necessary with the GIZ Land Management/Cadastral Project and the GIZ Legal Reform Project. The PRP, therefore, arranged meetings with the team leaders of both these projects in the first week of July 2014. The GIZ Land Management/Cadastral Project is attempting to solve some issues related to cadastral information among departments of municipalities. The GIZ Legal Reform Project has been assisting the GOK since 2009 in four areas: 1) professional development of the judiciary and public administration; 2) the collection and law compilations and commentaries; 3) support to the Constitutional Court in establishing a network with European peers, and 4) property rights. However, property rights have recently been removed from the mandate of the Legal Reform Project. This may be because both the ECLO project and the PRP are working in this area. Nevertheless, the PRP will continue to coordinate with the Legal Reform Project. Meetings were also held to explain the objectives of the PRP with the Norwegian Mapping Agency, the legal expert of the World Bank Real Estate Cadastre and Registration Project (RECAP), the USAID Democratic Effective Municipalities Initiative, the USAID Effective Rule of Law Program and the USAID Contract Law Enforcement Program. It will be essential for international stakeholder coordination that all of these projects work together and avoid duplication of effort.

In addition, to meeting representatives of donor projects, the PRP organized meetings with the NPRC, the Director of the Kosovo Judicial Council (KJC), the CEO of the Kosovo Cadastre Agency, and the Director of the Department for European Integration and Policy Coordination of the Ministry of Justice, and with the General Secretary of Ministry of Justice to discuss both donor coordination and coordination among line ministries and agencies of GOK. These agencies will be significant counterparts of the PRP for the life of the project. The PRP and the ECLO project expect that the MOJ would be the best institution of the GOK to lead in the legal development program and coordination among line ministries and agencies, but this will be a decision for the GOK once established as a result of the elections held in June 2014. There is a possibility that coordination will be led by the Prime Minister's office, through the NPRC.

With agreement of the ECLO project the PRP began identifying the laws directly or indirectly related to property rights adopted by Assembly of Kosovo between 2002 and 2014 and any amendments to these laws. The list states the name of the law, when it was adopted by the Assembly, and amended, if applicable, the purpose of the law, and what, if any, reform actions would be appropriate. This list will be completed in August 2014, and the ECLO project has stated that it will be an important document for developing its Property Rights Action Plan and setting an agenda for legislative interventions. The list of laws will also inform regarding the development of a property rights policy strategy.

The PRP also began gathering terms of reference from the international stakeholders that will be used to map out the activities of each donor. This will be used to define roles and responsibilities in elaborating specific strategies and implementing property rights reform, in addition to contributing to a donor coordination strategy.

2.2.2 KEY ACTIVITIES

- Agreement with the ECLO project on coordination and regular meetings.
- Meetings with the key international stakeholders dealing with property rights to plan coordination.

- Meeting with the MOJ Department for European Integration and Policy Coordination of the Ministry of Justice, and with the General Secretary of Ministry of Justice to discuss both donor coordination and coordination among line ministries and agencies of GOK.

2.3 OBJECTIVE 2: IMPROVED COURT PROCESSES RELATED TO PROPERTY CLAIMS

In order to begin cooperation with the Kosovo institutions regulating the courts, the PRP COP and Judicial Reform Specialist met on July 16, 2014 with Mr. Enver Peci, Chair, and Mr. Albert Avdiu, Secretariat Director, of the KJC. The chair of the KJC explained that there is a long standing problem with the adjudication of property rights that stems from the previous pre-war system, but that the problems have worsened since 1999. There is a lack of documentation, but an unofficial land market has developed and the rights are generally not registered. The judicial system is not fully functional. The KJC is very interested in the PRP looking into why there is a backlog in the adjudication of property rights, and working with the PRP to make and implement recommendations to reduce the backlog.

The Judicial Reform Specialist also met twice with the Administrator and Statistics Officer of the Court of Appeals to discuss and receive preliminary statistical data related to property rights disputes pending before the Court of Appeals to investigate the reporting requirements of the courts to this body. Data reporting requirements related to property cases were developed in part by United Nations Interim Administration Mission in Kosovo (UNMIK) starting in 2004, since the UNMIK administration showed some interest in tracking and following trends in cases dealing with property rights. The data reported by courts are collected manually from the register books and the data is of questionable correctness. No data is available at the Statistics Department regarding gender or ethnicity in property rights disputes in the courts. Though the data may be somewhat unreliable, it will be useful for identifying issues delaying the courts in adjudicating property rights.

The COP and the Judicial Reform Specialist attended a bi-weekly meeting at the KJC. Also in attendance and moderating the meeting was the PRP COR, the Director of the KJC, the COPs of the Effective Rule of Law Program (EROL) and the Contract Law Enforcement Program, as well as the Senior Technical Advisor and the Senior Legal of Advisor of EROL. The PRP was introduced to members of the meeting, and the Director of the KJC was encouraged to assist with ideas on the development of the PRP work plan.

A meeting was held at the USAID EROL Program attended by the COP, Deputy Chief of Party (DCOP) and the Senior Technical Advisor of EROL and the COP and Judicial Reform Specialist of the PRP to obtain agreement that the EROL project will share its database regarding court backlogs, and other data that would be useful for the PRP to analyze to determine bottlenecks in the court administration and adjudication of claims to property rights.

2.3.1 KEY ACTIVITIES

- Introduction of the project and the COP to the Chair and Secretariat Director of the KJC.
- Started reviewing data and its reliability maintained by the Administrator and Statistics Officer of the Court of Appeals.
- Received agreement from the USAID EROL project that it will share its court database and other relevant material.

2.4 OBJECTIVE 3: ENHANCED WOMEN'S RIGHTS TO USE PROPERTY IN PRACTICE

The Gender and Property Rights Specialist attended a workshop at GIZ in June 2014 regarding the use of property as collateral for loans. The mortgaging issue will be a concern of the PRP regarding women's access to credit by using property as collateral. The PRP will conduct follow up meetings discern lenders' opinions on this issue, and devise a program to develop material to inform women regarding this issue. At this meeting notaries noted that the Kosovo Cadastral Agency (KCA) limits their access to cadastral information, which will be an issue under Objective 4 for the project.

The Gender and Property Rights Specialist also attended several other meeting in June and July 2014 to introduce stakeholders to the objectives of the PRP and look for areas of cooperation. These included a meeting on June 30, 2014 along with the Judicial Reform Specialist at the Agency for Gender Equality at the Prime Minister's Office that is interested in the PRP assisting with legislative development in the area of women's property rights.

2.5 OBJECTIVE 4: IMPROVED COMMUNICATION, ACCESS TO INFORMATION AND UNDERSTANDING OF PROPERTY RIGHTS

The PRP COP and Objective 4 Team Leader attended a coordination meeting between GIZ and MCOs from Gracanica, Fushe Kosovo and Lipija. GIZ and the MCOs intend to sign Memoranda of Understanding (MOUs) in the near future for assistance from GIZ regarding cadastral work at the local level. The representatives from the municipalities explained that the most troublesome issue is how to deal with social property that was nationalized in the 1960's and returned by court order to prior owners. The Kosovo Privatization Agency refuses to recognize those court orders and allow registration.

The COP and the Municipal Capacity Development Specialist of the PRP took part in a roundtable discussion in the municipality of Gracanica on July 25, 2014. The purpose of the roundtable was to give a forum for municipal officials to present concerns expressed by citizens who wish to register land in the cadastre, but have not been able to. The issue stems from approximately 200 claims adjudicated by the court prior to 1999, but that were never registered at the time of adjudication. Currently, the MOC of Gracanica will not register the claims without validation from the Kosovo Privatization Agency (KPA). The Director of Urban Planning and Cadastre for Gracanica set out the issues and they were further explicated by a representative of the Institution of Ombudsman who represents the claimants. Responses were from lawyers from the KPA and other attendees. The conclusion was that because of contradictory legislation, there are different legal opinions about the validity of the claims and whether or not they can be considered a final decision. The Law on Cadastre, the Law on Real Estate and Property, and other laws need to be amended to reconcile the differences.

The GIZ Land Management/Cadastre is focusing primarily at the local municipal level emphasizing an intra-municipal approach to the sharing of cadastre information and feedback among all municipal service departments, including waste, property tax, water, urban planning and construction licensing. There will be opportunities for the PRP to cooperate and expand the sharing of property information outside of the municipality with the courts and other governmental agencies that need the information. This is a key activity of the PRP Objective 4.

The Municipal Services Development Specialist attended a roundtable discussion on July 31, 2014 organized by the USAID Partnership for Development Program regarding the Law for Treatment of

Constructions without Permit and the Role of MCOs in the registration and eventual legalization of these properties. Municipalities are understaffed and have not complied with implementing the law.

2.6 PLANNED FOR NEXT REPORTING PERIOD

- Continue meetings with donors and line ministries to ensure coordination and plan for substantive property rights policy meetings.
- Complete a preliminary list of property rights laws and issue a report stating the status.
- Identify key interlocutors and prepare a graphic of institutional relations to help avoid duplication.
- Analyze database obtained from the USAID EROL project to start to determine obstacles to efficient resolution of property claims in the courts.
- Plan short-term technical assistance (STTA) to review and make recommendations regarding gender legislation including inheritance laws.
- Conduct a series of interviews with Kosovo Judicial Council, Municipal Basic Courts, KCA, MCOs, Civil Registries, notary offices, and relevant officials in selected municipalities to identify needs, capacity of existing systems, and procedures employed to obtain, manage and share data.
- Participate in the Association of Bankers Finance Fair to gain visibility for the project and provide women owned businesses with information regarding using property as collateral to obtain financing.
- Plain workshops with Crimson Capital on financing and using property as collateral for women's businesses.

3.0 PROJECT SPECIFIC PERFORMANCE INDICATORS

Performance Indicator	DO & IR that the project supports	Baseline Value	Target Yr. 1 2014/15	Actual Yr. 1 2014/15	LOP Target	LOP Actual	Comments
1.1} Number of policies, strategies, laws, and/or agreements 1) drafted 2) presented for public/stakeholder consultation, 3) presented to the Ministry of Justice (MoJ), 4) action taken by the assembly, and 5) implemented (disaggregated by secondary legislation that impact women, non-majority community/members, urban and rural poor, and have had input from CSOs)- (Custom/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector	0	0	0	6	0	No target reached in Y1/ Quarter 1
1.2} Number of secondary legislation 1) drafted, 2) submitted to the appropriate committee for approval, and 3) approved (disaggregated by secondary legislation that impact women, non-majority community/members, urban and rural poor, and secondary legislation approved that has had input from CSOs)- (Custom/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector	0	1	0	19	0	No target reached in Y1/ Quarter 1
1.3} Number of people (disaggregated by sex and location) attending USG-assisted	DO: Improved Rule of Law and Governance that meet Citizen's	0	20	0	680	0	

Performance Indicator	DO & IR that the project supports	Baseline Value	Target Yr. 1 2014/15	Actual Yr. 1 2014/15	LOP Target	LOP Actual	Comments
facilitated events that are geared toward strengthening understanding and awareness of property rights and resource governance related issues (STARR IQC/Output)	Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector						<i>No target reached in Y1/ Quarter 1</i>
2.1} Number of improved court procedures (<i>disaggregated by court procedures that impact women and non-majority community/individuals</i>) adopted to improve the property rights system- (Custom/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector	0	1	0	12	0	<i>No target reached in Y1/ Quarter 1</i>
2.4} Number of cases in mediation (<i>court-referred</i>) related to property claims- (Custom/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector	0	0	0	300	0	<i>No target reached in Y1/ Quarter 1</i>
2.6} Percentage of judges, lawyers, notaries, and other property professionals with increase capacity (<i>disaggregated by sex, type of professional, location where she/he practices/works</i>)- (Custom/ Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: More Efficient, Transparent, Independent & Accountable Justice Sector	0	0	0	85%	0	<i>No target reached in Y1/ Quarter 1</i>
2.7} Person hours of training completed by government officials, traditional authority, or individuals related to land tenure and property	DO: Improved Rule of Law and Governance that meet Citizen's Needs	0	240	0	2,600	0	<i>No target reached in Y1/ Quarter 1</i>

Performance Indicator	DO & IR that the project supports	Baseline Value	Target Yr. 1 2014/15	Actual Yr. 1 2014/15	LOP Target	LOP Actual	Comments
rights supported by USG assistance (<i>disaggregated by sex, type of professional, location she/he practices</i>) (STARR IQC/Output)	IR: More Efficient, Transparent, Independent & Accountable Justice Sector						
3.1} Number of people trained on the grants award process (<i>disaggregated by local CSOs, sex, age, location of CSO, location of training, and technical area/focus of CSO</i>)- (Custom/Output)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: Civil Society Strengthened to Increasingly Engage Constructively with Government	0	0	0	42	0	No target reached in Y1/ Quarter 1
3.2} -Number of awards made directly to local organizations (FACT/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: Civil Society Strengthened to Increasingly Engage Constructively with Government	0	0	0	6	0	No target reached in Y1/ Quarter 1
3.3} Number of communication and media outreach campaigns implemented- (Custom/Output)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: Civil Society Strengthened to Increasingly Engage Constructively with Government	0	0	0	6	0	No target reached in Y1/ Quarter 1
3.4} Number of people reached by direct grant award CSO communication and media outreach campaigns (Custom/Output)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: Civil Society	0	0	0	100.00 0	0	No target reached in Y1/ Quarter 1

Performance Indicator	DO & IR that the project supports	Baseline Value	Target Yr. 1 2014/15	Actual Yr. 1 2014/15	LOP Target	LOP Actual	Comments
	Strengthened to Increasingly Engage Constructively with Government						
3.5} Number of women who file inheritance claims (Custom/Outcome)	DO: Improved Rule of Law and Governance that meet Citizen's Needs IR: Civil Society Strengthened to Increasingly Engage Constructively with Government	TBD	0	0	60% above baseline	0	No target reached in Y1/ Quarter 1

4.0 COLLABORATION WITH GOK, OTHER DONOR PROJECTS, AND OTHER USAID PROJECTS

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
July 2 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party Ms. Odeta Hyseni Gender and Property Rights Specialist (PRP) Kosovo Cadastral Agency</p> <p>Mr. Murat Meha, CEO, Ms. Ibadete Rexhepi, Gender Equality Specialist, Ms. Muzafer Qaka, Project Coordinator, Denis Pitarka, Communication and Outreach Expert (KCA) akk@rks-gov.net</p>	Information sharing Meeting	Introduction of the PRP objectives; Discussion about the current activities of the KCA and the cooperation in future activities.
July 2 2014	<p>Mr. Jeton A. Rexha Communications and Outreach Manager (PRP) GIZ Premises</p> <p>Gunter Fehlinger ECLO Project Leader guenther.fehlinger@giz.de</p>	Gender & Cadaster Workshop	Raising Gender Equality by improving female co-registration in property in Kosovo; Round Table on stakeholder perspectives on Gender and Cadaster; Review on the 3 proposals for the PR campaign; Concept of public presentation of study and campaign; Invitations to all potential stakeholders to join the common effort to increase female registration in family property.
July 3 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party Ms. Gresa Caka USAID/COR (PRP)</p>	Information sharing Meeting	The purpose of the meeting was to initiate discussions regarding the coordination between the USAID Property Rights Program and the EC GIZ ECLO Project.

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
	<p>The PRP Office</p> <p>Mr. Enrico Visentin, Rule of Law Task Manager / Cooperation Section; Ms. Elena Fernandez Frontan, GIZ International Services (IS); elena.frontan-fernandez@giz.de Mr. Victor Chimenti, ECLO Team Leader; victor.chimienti@gmail.com Mr. Godwin Muscat Azzorpati, ECLO Property Advisor muscata@gmail.com</p>		
July 9, 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party (PRP)</p> <p>GIZ Premises</p> <p>Gunter Fehlinger ECLO Project Leader guenther.fehlinger@giz.de</p>	Information sharing Meeting	To give each other an overview of their respective projects.
July 11, 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party & Mr. Nehat Ramadani Municipal Service Delivery Specialist (PRP)</p> <p>GIZ Premises</p> <p>Gunter Fehlinger ECLO Project Leader guenther.fehlinger@giz.de</p>	Coordination meeting with GIZ and MCOs from Gracanica, Fushë Kosovo and Lipjan municipalities	The purpose of the meeting was clarification of the Draft MoU which GIZ and the MCOs intend to sign in the near future for assistance from GIZ regarding cadastral work at the local level. The representatives from the municipalities explained that the most troublesome issue is how to deal with social property that was nationalized in the 1960's and returned by court order to prior owners. The Kosovo Privatization Agency refuses to recognize those court orders and allow registration.
July 16 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party Ms. Odeta Hyseni Gender and Property Rights Specialist (PRP)</p> <p>Kosovo Cadastral Agency</p> <p>Mr. Murat Meha, CEO, Ms. Ibadete Rexhepi, Gender Equality Specialist, Ms. Muzafer Qaka, Project Coordinator akk@rks-gov.net</p>	Information sharing Meeting	The purpose of the meeting was to describe the objectives and projects that the KCA is involved with, its international assistance, and to look for areas that the PRP might be able to support the KCA.

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
July 16 2014	Mr. Justin T. Holl, Jr. Chief of Party Mr. Enver Fejzullahi Judicial Reform Specialist (PRP) Kosovo Judicial Council Mr. Enver Peci, Chair, Mr. Albert Avdiu, KJC Secretariat Director; enverpeci@hotmail.com	Information sharing Meeting	The purpose of the meeting was to Introduce the PRP and describe its objectives. The KJC is very interested in the PRP looking into why there is a backlog in the adjudication of property rights, and working with the PRP to make and implement recommendations to reduce the backlog.
July 17 2014	Mr. Justin T. Holl, Jr. Chief of Party Mr. Xhevat Azemi, Policy Development Specialist (PRP) Government Building Mr. Muhamed Krasniqi, the National Property Rights Coordinator	Information sharing Meeting	The purpose of the meeting was to Introduce the PRP and describe its objectives. It is clear that the NPRC and the PRP will need to work together and also with the MOJ to prepare a coordination plan to improve property rights in Kosovo.
July 22 2014	Mr. Enver Fejzullahi Judicial Reform Specialist (PRP) Kosovo Judicial Council Mr. Besnik Ramosaj, the Head of Statistic Department	Information sharing Meeting	In the meeting was discussed statistics data collection processes, related to court caseload, with emphasis on property rights cases.
July 23 2014	Mr. Justin T. Holl, Jr. Chief of Party Ms. Odeta Hyseni Gender and Property Rights Specialist (PRP) Norwegian Mapping Authority Ms. Sonila Jazaj, Cadastral Expert	Information sharing Meeting	The purpose of the meeting was to describe and introduce the projects and their activities.
July 23 2014	Mr. Justin T. Holl, Jr. Chief of Party & The Lead Specialists for the four project objectives (PRP) USAID PRP Office Dr. Victor Chimienti, the Team Leader of the ECLO Project; Judge Godwin	Information sharing Meeting	The purpose of the meeting was to describe and introduce the projects and their activities. The ECLO Team is currently finalizing its work plan that will begin with an assessment of the property situation in Kosovo. The projects agreed that the specialists from each would work informally to support each other and would contact the relevant specialists from the respective projects directly, and would

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
	Muscat Azzorpati, the Property Law Expert		keep the COP and Team Leader apprised of the issues being discussed.
July 23, 2014	Mr. Jeton A. Rexha Communications and Outreach Manager (PRP) USAID New Opportunities for Agriculture (NOA) Office Ms. Luljeta Kuraja Out. and Training Coordinator (NOA) lkuraja@noakos.com	Information sharing Meeting	The meeting was aiming to get more insights about the NOA Project's outreach aspect, sharing the experiences and establishment of the coordination and collaboration for the future.
July 23, 2014	Mr. Driton Zeqiri, M&E Specialist (PRP) USAID NOA Office Mr. Artan Zhushi M&E Specialist (NOA) azhushi@noakos.com	Meeting / Establishing contact for purpose of sharing best practices and lesson learned	The meeting was aiming to get more info about the NOA M&E system, practices and tools. M&E Specialist from NOA shared information on lesson learned and best practices.
July 25, 2014	Mr. Justin T. Holl, Jr. Chief of Party & Mr. Nehat Ramadani Municipal Service Delivery Specialist (PRP) Hotel Gracanica Premises Hosting Organization: OSCE	Roundtable discussion On immovable registration of transactions	The purpose of the roundtable was to give a forum for municipal officials to present concerns expressed by citizens who wish to register land in the cadaster, but have not been able to. The issue stems from approximately 200 claims adjudicated by the court prior to 1999, but that were never registered at the time of adjudication.
July 25, 2014	Mr. Justin T. Holl, Jr. Chief of Party (PRP) USAID/Kosovo Ms. Gresa Caka, COR, Ms. Sara Buchanan, and Mr. Randall Olson, Deputy Director, both of the Democracy and Governance Office	Coordination Meeting	The purpose of the meeting was to discuss the draft Work Plan that had been submitted by the PRP on July 7, 2014. Written comments from the COR were received on July 23, 2014.

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
July 29, 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party & Mr. Nehat Ramadani Municipal Service Delivery Specialist (PRP)</p> <p>Hotel Sirius</p> <p>Ms. Joanne Adams, Senior Advisor, USAID Democratic Effective Municipalities Initiative (DEMI)</p>	Information sharing Working Lunch	The purpose of the meeting was to describe and introduce the project activities and discuss her schedule and a possible SOW for helping to develop municipal selection criteria.
July 30, 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party &</p> <p>U.S. Treasury Housing Finance</p> <p>Mr. William C. Donovan, U.S. Treasury Resident Advisor Housing Finance</p>	Information sharing Meeting	The purpose of the meeting was to discuss issues related to using property as collateral to fund the purchase of housing.
July 30 2014	<p>Mr. Justin T. Holl, Jr. Chief of Party Mr. Enver Fejzullahi Judicial Reform Specialist (PRP)</p> <p>Kosovo Judicial Council</p> <p>The PRP COR, the Director of the KJC, the COPs of the Effective Rule of Law Program (EROL) and the Contract Law Enforcement Program (CLE), as well as the Senior Technical Advisor and the Senior Legal of Advisor of EROL</p>	Bi-weekly Meeting	The agenda covered Cooperation with the Ministry of Internal Affairs - Civil Registry, implementation of the Standard Operating Procedures – Norms, funding for the Mediation Offices, progress on the KJC sub-legal acts, mandate of the KJC members, the Pristina Basic Court - representation in the KJC Board, and support with mechanisms for enforcement of judgments and the status of the employee.
July 31, 2014	<p>Mr. Nehat Ramadani Municipal Service Delivery Specialist (PRP)</p> <p>USAID Partnership for Development Program Office</p>	Informal Discussion Law for Treatment of Constructions without Permit	The purpose of the roundtable was to discuss the Law for Treatment of Constructions without Permit and the role of MCOs in registration of eventual legalization of these properties in software designed by the IRuSP project.

DATE	WHO / WHERE	WHAT / WHY	SUMMARY
July 31 2014	Mr. Justin T. Holl, Jr. Chief of Party Mr. Enver Fejzullahi Judicial Reform Specialist (PRP) USAID (Effective Rule of Law) EROL Office COP, DCOP and the Senior Technical Advisor EROL	Coordination Meeting	The purpose of the meeting held at the EROL office was to discuss the objectives of each project to allow refinement of the PRP work plan in light of the objectives and activities of EROL.
July 31 2014	Mr. Justin T. Holl, Jr. Chief of Party Mr. Xhevat Azemi, Policy Development Specialist and Mr. Enver Fejzullahi Judicial Reform Specialist (PRP) Ministry of Justice Mr. Lulzim Beqiri, Director of the Department for European Integration and Policy Coordination of the Ministry of Justice	Information sharing Meeting	The purpose of the meeting was to discuss coordination of property rights policy and legislative development and the roles of the PRP and the EU ECLO Project.

5.0 PROJECT STAFF

CATEGORY	NO	NAME AND SURNAME	POSITION/ EXPERTISE	E-MAIL ADDRESS	ORGANIZATION	INPUT
Home Office	1.	Mr. Justin T. Holl, Jr.	Chief of Party	justin.holl@prpkos.com	Tetra Tech ARD	Ongoing
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	4.	Ms. Pam Doran	Contracts Specialist	pam.doran@tetrattech.com	Tetra Tech ARD	Ongoing
Kosovo Local Staff	1.	Mr. Jeton A. Rexha	Communications and Public Outreach Manager	jeton.rexha@prpkos.com	Tetra Tech ARD	Ongoing
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	4.	Mr. Xhevat Azemi	Policy Development Specialist	xhevat.azemi@prpkos.com	Tetra Tech ARD	Ongoing
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	6.	Ms. Odeta Hyseni	Gender and Property Rights Specialist	odeta.hyseni@prpkos.com	Landesa	Ongoing
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